
FINANCIAL STATEMENT with
INDEPENDENT AUDITOR'S REPORT
YEAR ENDED DECEMBER 31, 2018

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INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and City Council Medicine Lodge, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash of the City of Medicine Lodge, Kansas, as of and for the year ended December 31, 2018, and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note A; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note A, the financial statement is prepared by the City of Medicine Lodge, Kansas on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note A and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Medicine Lodge, Kansas as of December 31, 2018, or changes in financial position and cash flows thereof for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balances of the City of Medicine Lodge, Kansas as of December 31, 2018, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note A.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash (basic financial statement) as a whole. The summary of regulatory basis expenditures - actual and budget and individual fund schedules of regulatory basis receipts and expenditures (Schedule 1 and 2 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note A.

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statement of the City of Medicine Lodge, Kansas as of and for the year ended December 31, 2017 (not presented herein), and have issued our report thereon dated November 1, 2018, which contained an unmodified opinion on the basic financial statement. The 2017 basic financial statement and our accompanying report are not presented herein, but are available in electronic form from the website of the Kansas Department of Administration at the following link: http://admin.ks.gov/offices/chief-finanical-officer/municipal-services. The 2017 column (2017 comparative information) presented in the individual fund schedules of regulatory basis receipts and expenditures for year ended December 31, 2018 (Schedule 2 as listed in the table of contents) is presented for additional analysis and is not a required part of the basic financial statement. Such 2017 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2017 basic financial statement. The 2017 comparative information was subjected to the auditing procedures applied in the audit of the 2017 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2017 basic financial statement or to the 2017 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2017 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended December 31, 2017, on the basis of accounting described in Note A.

Kennedy McKee & Company LLP

November 14, 2019

SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH REGULATORY BASIS

For the Year Ended December 31, 2018

Fund	Beginning unencumbered cash balance	Prior year canceled encumbrances	
General fund:	* 005 000	•	
General	\$ 265,028	\$ -	
Special purpose funds:			
Tourism	29,712	-	
Library	73	-	
Special highway	193,374	-	
Special parks and recreation	10,942	-	
Community improvement district	351,540	-	
Municipal equipment reserve	802,525	-	
Capital improvements reserve	620,219	-	
Public Building Commission	2,629		
Total special purpose funds	2,011,014		
Bond and interest fund:			
Bond and interest	18,034	_	
Capital project fund:			
Sidewalk improvement	11,151		
Business funds:			
Water utility	998,543	_	
Sewer utility	138,085	_	
Solid waste utility	71	_	
Waterworks depreciation and maintenance reserve	825,990	_	
Sewer plant O-M-R	84,476		
Total business funds	2,047,165		
Total	\$ 4,352,392	\$ -	

Composition of cash balance:

Demand deposits

Certificates of deposit

Total cash

The notes to the financial statement are an integral part of this statement.

Receipts	Expenditures	Ending unencumbered cash balance	Add encumbrances and accounts payable	Ending cash balance
\$ 1,653,604	\$ 1,726,407	\$ 192,225	\$ 45,167	\$ 237,392
18,042 110,880 52,105 2,166 238,445 29,000 1,019,722 108,764	28,000 110,593 - - 277,462 - 857,509 108,799	19,754 360 245,479 13,108 312,523 831,525 782,432 2,594	- - - - - 33,494	19,754 360 245,479 13,108 312,523 831,525 815,926 2,594
1,579,124	1,382,363	2,207,775	33,494	2,241,269
		18,034		18,034
		11,151		11,151
1,118,362 462,764 350,438 92,054 5,000	986,005 487,700 350,447 96,637	1,130,900 113,149 62 821,407 89,476	12,629 10,961 27,954 - 	1,143,529 124,110 28,016 821,407 89,476
2,028,618	1,920,789	2,154,994	51,544	2,206,538
\$ 5,261,346	\$ 5,029,559	\$ 4,584,179	\$ 130,205	\$ 4,714,384
				\$ 3,469,384 1,245,000 \$ 4,714,384

NOTES TO THE FINANCIAL STATEMENT

December 31, 2018

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies applied in the preparation of the accompanying financial statement is presented to assist in understanding the City's financial statement. The financial statement, schedules, and notes are representations of the City's management, which is responsible for their integrity and objectivity.

1. Municipal Financial Reporting Entity

The City of Medicine Lodge is a municipal corporation governed by an elected mayor and five-member council. This regulatory financial statement presents the City of Medicine Lodge (the municipality) and the Public Building Commission (part of the municipality). The Lincoln Library, a related municipal entity, has not been included in the City's reporting entity.

Public Building Commission. The Commission was authorized by City Ordinance No. 818, pursuant to K.S.A 12-1757 et. seq., and all amendments thereto, and as amended, supplemented and limited by the City of Medicine Lodge, Kansas Charter Ordinance No. 17 establishing the composition thereof and purposes for which established. For financial reporting, the financial activities of the Public Building Commission are accounted for within a non-budgeted special purpose fund.

Lincoln Library. The members of the governing board of the Library are approved by the City Council. The Library is fiscally dependent on the City because the City provides substantial financial support in the form of appropriations. In addition, the Library is prohibited from issuing bonded debt without the approval of the City Council.

2. <u>Basis of Presentation – Fund Accounting</u>

The accounts of the City are organized and operated on the basis of funds. In governmental accounting, a fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The following types of funds comprise the financial activities of the City for the year ended December 31, 2018:

REGULATORY BASIS FUND TYPES

<u>General fund</u> – the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

<u>Special purpose fund</u> – used to account for the proceeds of specific tax levies and other specific regulatory receipt sources (other than capital project and tax levies for long-term debt) that are intended for specified purposes.

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

2. Basis of Presentation - Fund Accounting (Continued)

REGULATORY BASIS FUND TYPES (CONTINUED)

Bond and interest fund – used to account for the accumulation of resources (including tax levies and transfers from other funds) and payment of general long-term debt.

<u>Capital project fund</u> – used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

<u>Business fund</u> – funds financed in whole or in part by fees charged to users of the goods or services (i.e. enterprise and internal services fund, etc.).

3. Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America

The Kansas Municipal Audit and Accounting Guide (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the regulatory basis of accounting.

4. Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds, and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

- a. Preparation of the budget for the succeeding calendar year on or before August 1st.
- b. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
- c. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
- d. Adoption of the final budget on or before August 25th.

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

4. Budgetary Information (Continued)

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in regulatory receipts other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held, and the governing body may amend the budget at that time. There were no such budget amendments for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which receipts are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for the utility reserve funds, capital project funds, or the Municipal Equipment Reserve, Capital Improvements Reserve, and Public Building Commission special purpose funds.

Spending in funds which are not subject to the legal annual operating budget requirement is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

B. COMPLIANCE WITH KANSAS STATUTES

References made herein to the statutes are not intended as interpretations of law but are offered for consideration of the Director of Accounts and Reports, Kansas Department of Administration, and legal representatives of the City.

K.S.A. 79-2935 prohibits expenditure in excess of the total amount of the adopted budget of expenditures of individual funds. Expenditures exceeded the adopted budget of the Community Improvement District fund by \$42,462.

C. DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

C. DEPOSITS AND INVESTMENTS (CONTINUED)

Custodial credit risk - deposits. Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at December 31, 2018.

At December 31, 2018, the City's carrying amount of deposits was \$4,714,384 and the bank balance was \$4,738,551. Of the bank balance, \$252,594 was covered by federal depository insurance, \$3,500,000 was collateralized with an irrevocable letter of credit from the Federal Home Loan Bank of Topeka, and \$985,957 was collateralized with securities held by the pledging financial institutions' agents in the City's name.

D. LONG-TERM DEBT

Changes in long-term liabilities for the City for the year ended December 31, 2018, were as follows:

lssue	Balance beginning of year	Additions	Reductions/ payments	Balance end of year	Interest paid
General obligation bonds: Refunding and improvement Issued April 1, 2013 In the amount of \$1,130,000 At interest rates of 0.80% to 2.70% Maturing September 1, 2024	\$ 505,000	\$ -	\$ 90,000	\$ 415,000	\$ 9,955
CID sales tax Issued May 23, 2017 In the amount of \$1,930,000 At interest rate of 3.00% Maturing September 1, 2030	1,930,000	-	80,000	1,850,000	73,662
Water system improvements Issued September 26, 2017 In the amount of \$3,732,000 At interest rate of 2.625% Maturing September 26, 2057	3,732,000	_	53,850	3,678,150	97,966
Subtotal general obligation bonds	6,167,000		223,850	5,943,150	181,583
Revenue bonds: Swimming pool improvements refunding Issued October 15, 2015 In the amount of \$1,035,000 At interest rates of 1.50% to 2.50% Maturing September 1, 2026	925,000		90,000	835,000	18,763
Revolving loans: Sewer plant Issued March 1, 2003 In the amount of \$2,946,766 At interest rate of 2.94% Maturing September 1, 2024	1,208,324	-	157,877	1,050,447	34,373
Water meter upgrades Issued December 6, 2012 In the amount of \$480,596 At interest rate of 2.43% Maturing August 1, 2022	<u>153,560</u>		29,247	124,313	<u>3,555</u>
Subtotal revolving loans	1,361,884		187,124	1,174,760	37,928
Total long-term debt	<u>\$ 8,453,884</u>	<u>\$</u>	\$ 500,974	<u>\$ 7,952,910</u>	<u>\$ 238,274</u>

D. LONG-TERM DEBT (CONTINUED)

Current maturities of general obligation bonds and interest for the next five years and in five-year increments through maturity are as follows:

	 Principal <u>due</u>		Interest due		Total due
2019 2020 2021 2022 2023 2024-2028 2029-2033 2034-2038 2039-2043 2044-2048 2049-2053 2054-2057	\$ 280,264 286,715 298,203 289,731 261,299 1,191,494 657,348 429,544 488,960 556,595 633,586 569,411	\$	178,818 157,676 150,427 142,704 134,946 572,138 406,779 329,533 270,117 202,482 125,491 37,852	\$	459,082 444,391 448,630 432,435 396,245 1,763,632 1,064,127 759,077 759,077 759,077 759,077 607,263
Total	\$ 5,943,150	\$	2,708,963	\$	8,652,113

Current maturities of revenue bonds and interest for the next five years and through maturity are as follows:

	F	Principal due		Interest due		Total due
2019 2020 2021 2022 2023 2024-2026	\$ 	95,000 95,000 100,000 105,000 105,000 335,000	\$	17,413 15,987 14,562 12,563 10,463 16,475	\$	112,413 110,987 114,562 117,563 115,463 351,475
Total	<u>\$</u>	835,000	\$	87,463	\$	922,463

Current maturities of revolving loans and interest through maturity are as follows:

			ncipal Interest due due		 Total due
2019 2020 2021 2022 2023 2024	\$	192,515 198,061 203,769 209,641 182,682 188,092	\$	32,537 26,991 21,283 15,411 9,568 4,158	\$ 225,052 225,052 225,052 225,052 192,250 192,250
Total	<u>\$</u>	<u>1,174,760</u>	\$	109,948	\$ 1,284,708

E. CAPITAL PROJECTS

Capital project authorizations with approved change orders compared with cash disbursements and accounts payable from inception are as follows:

	Project <u>authorization</u>	Cash disbursements and accounts payable to date
Water system improvements Streetscape project Runway rehabilitation project Airport access road	\$ 4,571,128 2,176,662 490,918 902,532	\$ 4,571,128 2,166,389 490,918 894,832
	<u>\$ 8,141,240</u>	\$ 8,123,267

F. INTERFUND TRANSFERS

Operating transfers:

<u>From</u>

Library

<u>From</u>	<u>To</u>	Regulatory <u>authority</u>	<u>Amount</u>
General General General	Municipal equipment Capital improvements res. Public Building	K.S.A. 12-1,117 K.S.A. 12-1,118	\$ 10,000 232,250
	Commission	Resolution	108,763
Sewer utility	Sewer plant O-M-R	K.S.A. 12-825d	5,000
Sewer utility	Municipal equipment	K.S.A. 12-825d	1,000
Solid waste utility	General	K.S.A. 12-825d	15,000
Water utility	General	K.S.A. 12-825d	126,000
Water utility Water utility	Municipal equipment Waterworks depreciation	K.S.A. 12-1,117	18,000
,	and maintenance res.	K.S.A. 12-825d	90,000
Water utility	Sewer utility	K.S.A. 12-825d	110,000
			<u>\$ 716,013</u>
Transfer to related m	nunicipal entity:		

<u>Amount</u>

\$ 110,593

<u>To</u>

Lincoln Library

G. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS

Other post-employment benefits. As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the City is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in this financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

Death and disability other post-employment benefits. As provided by K.S.A. 74-4927, disabled members in the Kansas Public Employees Retirement System (KPERS) receive long-term disability benefits and life insurance benefits. The plan is administered through a trust held by KPERS that is funded to pay annual benefit payments. The employer contribution rate is set at 1% and contributions were \$5,928 for the year ended December 31, 2018.

Section 457 deferred compensation plan. The City offers a Section 457 deferred compensation plan to all employees on a voluntary basis. The City does not contribute to the plan, which is administered by a third party.

Section 125 plan. The City offers Section 125 plans to all eligible employees electing to participate. It is used for accident and cancer insurance. The City withholds the amounts from the employee's paychecks and remits the withholding to the plan administrator.

Compensated absences. The City's policy allows vacation time to accumulate to 160 hours. However, the number of hours of unused vacation that can be carried over without written authorization from the City Council varies depending on the number of continuous years of employment. The maximum number of hours eligible to be carried over is as follows: 40 hours, 0-5 years; 80 hours, 6-10 years; 120 hours, 11-15 years; 140 hours, 16-20 years; and, 160 hours, over 20 years. Sick leave may be accumulated up to 720 hours but is not paid upon termination or resignation.

H. DEFINED BENEFIT PENSION PLAN

General Information about the Pension Plan

Plan description. The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at www.kpers.org or by writing to KPERS (611 South Kansas, Suite 100; Topeka, KS 66603), or by calling 1-888-275-5737.

Contributions. K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2, or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015, Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2, and KPERS 3 members. Member contributions are withheld by the City and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

H. DEFINED BENEFIT PENSION PLAN (CONTINUED)

State law provides that employer contribution rates for KPERS 1, KPERS 2, and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate for the Death and Disability Program) and the statutory contribution rate was 8.39% for the fiscal year ended December 31, 2018. Contributions to the pension plan from the City were \$49,734 for the year ended December 31, 2018.

Net Pension Liability

At December 31, 2018, the City's proportionate share of the collective net pension liability reported by KPERS was \$445,274. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2017, which was rolled forward to June 30, 2018. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in the financial statement.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publically available on the website at www.kpers.org or can be obtained as described above.

I. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City has been unable to obtain workers' compensation insurance at a cost it considered to be economically justifiable. For this reason, the City joined together with other cities in the State to participate in the Kansas Municipal Insurance Trust (KMIT), a public entity risk pool currently operating as a common risk management and insurance program for participating members.

The City pays an annual premium to KMIT for workers' compensation insurance coverage. The agreement to participate provides that the KMIT will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of \$500,000 for each insured event. Additional premiums may be due if total claims for the pool are different than what has been anticipated by KMIT management.

The City continues to carry commercial insurance for all other risks of loss, including property, liability, and fidelity bonds. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years and there have been no significant reductions in coverage.

J. SUBSEQUENT EVENTS

Management has evaluated subsequent events through November 14, 2019, the date on which the financial statement was available to be used. Management's evaluation concluded that there are no subsequent events that are required to be recognized or disclosed in this financial statement.

REGULATORY-REQUIRED SUPPLEMENTARY INFORMATION

SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018

<u>Fund</u>	Certified budget	f qual bud	stment or ifying dget edits	Total budget for comparison	Expenditures chargeable to current year	fa	/ariance avorable favorable)
General fund:							
General	\$ 2,031,374	\$	-	\$ 2,031,374	\$ 1,726,407	\$	304,967
Special purpose funds:							
Tourism	36,000		-	36,000	28,000		8,000
Library	126,600		-	126,600	110,593		16,007
Special highway	76,750		-	76,750	-		76,750
Special parks and							
recreation	2,000		-	2,000	-		2,000
Community improvement							
district	235,000		-	235,000	277,462		(42,462)
Business funds:							
Water utility	1,166,126		-	1,166,126	986,005		180,121
Sewer utility	545,472		-	545,472	487,700		57,772
Solid waste utility	354,000			354,000	350,447		3,553
Total	\$ 4,573,322	\$		\$ 4,573,322	\$ 3,966,614	\$	606,708

GENERAL FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

		2018			
	2017	Actual	Budget	Variance favorable (unfavorable)	
Receipts:					
Taxes and shared revenue:					
Ad valorem property tax	\$ 680,020	\$ 665,085	\$ 695,488	\$ (30,403)	
Delinquent tax	8,263	8,700	15,000	(6,300)	
Motor vehicle tax	111,183	119,553	140,722	(21,169)	
Recreational vehicle tax	1,707	1,488	1,857	(369)	
16/20M tax	4,714	6,255	5,588	667	
Special assessments	2,558	1,870	2,000	(130)	
Local alcoholic liquor tax	2,206	2,167	1,100	1,067	
Sales and use tax	495,547	482,282	488,250	(5,968)	
License, permits and fees	6,283	7,230	4,500	2,730	
Franchise fees	139,083	166,534	149,000	17,534	
Fines, forfeitures and penalties	4,950	3,758	15,500	(11,742)	
Charges for services	12,355	11,341	18,250	(6,909)	
Interest	40,524	52,760	10,000	42,760	
Use of property	50	100	-	100	
Miscellaneous	30,561	26,015	18,000	8,015	
Transfers:					
Water utility	116,000	126,000	126,000	-	
Sewer utility	18,000	_	-	-	
Solid waste utility	19,500	15,000	16,000	(1,000)	
Neighborhood revitalization rebate	(43,214)	(42,534)	(41,152)	(1,382)	
Total receipts	1,650,290	1,653,604	\$ 1,666,103	\$ (12,499)	
Expenditures:					
Administration:					
Personnel	80,271	86,265	\$ 83,950	\$ (2,315)	
Contractual services	98,218	81,840	68,150	(13,690)	
Commodities	5,783	4,332	18,850	14,518 [°]	
Capital outlay	, -	-	1,350	1,350	
Economic development	25,000	25,000	18,400	(6,600)	
Miscellaneous	2,057	8,117	1,000	(7,117)	
Grant match	800				
	212,129	205,554	191,700	(13,854)	

GENERAL FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

			2018	
				Variance favorable
	2017	Actual	Budget	(unfavorable)
Police department:				
Personnel	\$ 318,748	\$ 300,354	\$ 337,255	\$ 36,901
Contractual services	35,817	46,352	38,275	(8,077)
Commodities	14,212	22,486	19,500	(2,986)
Capital outlay	4,218	7,353	13,000	5,647
Miscellaneous	40	2,564	2,450	(114)
	373,035	379,109	410,480	31,371
Fire department:				
Personnel	319	505	800	295
Contractual services	7,267	19,163	11,000	(8,163)
Commodities	(120)	756	6,800	6,044
Capital outlay	8,608	5,726	53,095	47,369
Debt service:				
Principal	25,200	32,055	-	(32,055)
Interest	1,079	1,792		(1,792)
	42,353	59,997	71,695	11,698
Street department:				
Personnel	141,621	151,958	139,050	(12,908)
Contractual services	18,546	21,350	23,900	2,550
Commodities	23,633	17,886	32,650	14,764
Capital outlay	182	2,967	157,250	154,283
Miscellaneous	454	984	-	(984)
Debt service:				
Principal	67,200	-	-	-
Interest	2,876	-	-	
	254,512	195,145	352,850	157,705
Swimming pool:				
Personnel	30,932	53,675	53,000	(675)
Contractual services	15,061	19,187	11,200	(7,987)
Commodities	4,729	3,677	14,000	10,323
Capital outlay	11,908	330	113,212	112,882
Miscellaneous	100	2,225	1,150	(1,075)
	62,730	79,094	192,562	113,468

GENERAL FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

					2018		
							ariance
	2017		Actual	Budget		favorable (unfavorable)	
	 2017	-	Actual		Suugei	<u>(uni</u>	avorable)
Airport:							
Contractual services	\$ 16,003	\$	16,566	\$	13,900	\$	(2,666)
Commodities	-		60		2,300		2,240
Capital outlay	 120		10		500		490
	16,123		16,636		16,700		64
Municipal court:							
Personnel	-		_		5,408		5,408
Contractual services	13,572		10,727		13,500		2,773
Commodities	 -		-		350		350
	13,572		10,727		19,258		8,531
Code enforcement/animal control:							
Contractual services	14,187		25,938		47,070		21,132
Commodities	 119		187		5,750		5,563
	14,306		26,125		52,820		26,695
Park department:							
Personnel	97,903		112,103		110,234		(1,869)
Contractual services	21,570		26,334		14,750		(11,584)
Commodities	8,071		16,483		19,150		2,667
Capital outlay	 		241		4,100		3,859
	127,544		155,161		148,234		(6,927)
Carrie Nation Memorial:							
Appropriation	12,500		12,500		12,500		-
Contractual services	3,377		4,159		1,850		(2,309)
Commodities	44		203		3,150		2,947
Capital outlay	 				2,700		2,700
	 15,921		16,862		20,200		3,338

GENERAL FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

			2018							
	2017	Actual	Budget	Variance favorable (unfavorable)						
Street lights	\$ 43,049	\$ 41,077	\$ 48,000	\$ 6,923						
Emergency preparedness	-	5,340	625	(4,715)						
Recycling program	1,444	-	-	-						
Economic development	-	-	25,000	25,000						
Transfers:										
Municipal equipment reserve	75,000	10,000	10,000	-						
Capital improvements reserve	208,000	232,250	292,250	60,000						
Public Building Commission	110,113	108,763	-	(108,763)						
Hospital appropriation	182,931	184,567	179,000	(5,567)						
Total expenditures	1,752,762	1,726,407	\$ 2,031,374	\$ 304,967						
Receipts over (under) expenditures	(102,472)	(72,803)								
Unencumbered cash, beginning of year	367,500	265,028	\$ 395,270	\$ (130,242)						
Unencumbered cash, end of year	\$ 265,028	\$ 192,225	\$ 29,999	\$ 162,226						

TOURISM FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

			 2018						
	2017		 Actual		Budget		ariance vorable avorable)		
Receipts:									
Taxes and shared revenue:									
Guest tax	\$	17,562	\$ 18,042	\$	17,500	\$	542		
Expenditures:									
Contractual services		468	-	\$	1,000	\$	1,000		
Donations		20,000	 28,000		35,000	-	7,000		
Total expenditures		20,468	 28,000	\$	36,000	\$	8,000		
Receipts over (under) expenditures		(2,906)	(9,958)						
Unencumbered cash, beginning of year		32,618	 29,712	\$	24,318	\$	5,394		
Unencumbered cash, end of year	\$	29,712	\$ 19,754	\$	5,818	\$	13,936		

LIBRARY FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

			2018						
	2017			Actual	Budget		fa	ariance vorable favorable)	
Receipts:									
Taxes and shared revenue:									
Ad valorem property tax	\$	98,989	\$	96,996	\$	100,662	\$	(3,666)	
Delinquent tax		1,299		1,233		2,000		(767)	
Motor vehicle tax		17,331		17,659		20,485		(2,826)	
Recreational vehicle tax		266		220		270		(50)	
16/20M vehicle tax		766		975		813		162	
Miscellaneous		360		-		-		-	
Neighborhood revitalization rebate		(6,291)		(6,203)		(6,001)		(202)	
Total receipts		112,720		110,880	\$	118,229	\$	(7,349)	
Expenditures:									
Transfer to related municipal entity		112,720		110,593	\$	126,600	\$	16,007	
Receipts over (under) expenditures		-		287	Φ.	40.074	Φ.	(40.000)	
Unencumbered cash, beginning of year		73		73	\$	13,371	\$	(13,298)	
Unencumbered cash, end of year	\$	73	\$	360	\$	5,000	\$	(4,640)	
Unencumbered cash, end of year	\$	/3	\$	360	\$	5,000	\$	(4,640)	

SPECIAL HIGHWAY FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

				2018						
	2017		Actual		Budget		Variance favorable (unfavorable			
Receipts: State of Kansas gas tax	\$	52,214	\$	52,105	\$	53,830	\$	(1,725)		
Expenditures: Capital outlay					\$	76,750	\$	76,750		
Receipts over (under) expenditures Unencumbered cash, beginning of year		52,214 141,160		52,105 193,374	\$	145,230	\$	48,144		
Unencumbered cash, end of year	\$	193,374	\$	245,479	\$	122,310	\$	123,169		

SPECIAL PARKS AND RECREATION FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

				2018						
	2017		Actual		Budget		Variance favorable (unfavorable)			
Receipts: Local alcoholic liquor tax	\$	2,146	\$	2,166	\$	1,200	\$	966		
Expenditures: Capital outlay					\$	2,000	\$	2,000		
Receipts over (under) expenditures Unencumbered cash, beginning of year		2,146 8,796		2,166 10,942	\$	9,896	\$	1,046		
Unencumbered cash, end of year	\$	10,942	\$	13,108	\$	9,096	\$	4,012		

COMMUNITY IMPROVEMENT DISTRICT

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

		2018							
	2017	Actual	Budget	Variance favorable (unfavorable)					
Receipts:									
Sales and use tax	\$ 237,401	\$ 238,445	\$ 235,000	\$ 3,445					
Expenditures:									
Contractual services	5,099	8,332	\$ 35,000	\$ 26,668					
Capital outlay	67,683	115,468	200,000	84,532					
Debt service:									
Principal	-	80,000	-	(80,000)					
Interest		73,662		(73,662)					
Total expenditures	72,782	277,462	\$ 235,000	\$ (42,462)					
Receipts over (under) expenditures	164,619	(39,017)							
Unencumbered cash, beginning of year	186,921	351,540	\$ -	\$ 351,540					
Unencumbered cash, end of year	\$ 351,540	\$ 312,523	\$ -	\$ 312,523					

NON-BUDGETED SPECIAL PURPOSE FUNDS

SCHEDULE OF RECEIPTS AND EXPENDITURES REGULATORY BASIS

For the Year Ended December 31, 2018

	Municipal	Capital	Public Building	
	equipment reserve	improvements reserve	Commission	Total
Receipts:				
Grants	\$ -	\$ 787,472	\$ -	\$ 787,472
Interest	-	-	1	1
Transfers:				
General	10,000	232,250	108,763	351,013
Water utility	18,000	-	-	18,000
Sewer utility	1,000			1,000
Total receipts	29,000	1,019,722	108,764	1,157,486
Expenditures:				
Contractual services	-	90,072	36	90,108
Capital outlay	-	767,437	-	767,437
Debt service:				
Principal	-	-	90,000	90,000
Interest			18,763	18,763
Total expenditures		857,509	108,799	966,308
Receipts over (under) expenditures	29,000	162,213	(35)	191,178
Unencumbered cash, beginning of year	802,525	620,219	2,629	1,425,373
Unencumbered cash, end of year	\$ 831,525	\$ 782,432	\$ 2,594	\$ 1,616,551

BOND AND INTEREST FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

			2018					
2017			Actual	Budget		Variance favorable (unfavorable)		
\$	-	\$	-	\$		\$		
				\$		\$		
	-		-					
	18,034		18,034	\$	18,304	\$	(270)	
\$	18,034	\$	18,034	\$	18,304	\$	(270)	
		\$ - - 18,034	\$ - \$ - 18,034	\$ - \$ - 18,034 18,034	\$ - \$ - <u>\$</u> - <u> \$</u> - 18,034	2017 Actual Budget \$ - \$ - \$ - \$ - 18,034 18,034 \$ 18,304	Variation Vari	

SIDEWALK IMPROVEMENT

SCHEDULE OF RECEIPTS AND EXPENDITURES REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

	2017		2018	
Receipts: Bond proceeds	\$	-	\$	-
Expenditures: Contractual services		<u>-</u>		
Receipts over (under) expenditures Unencumbered cash, beginning of year		- 11,151		- 11,151
Unencumbered cash, end of year	\$	11,151	\$	11,151

WATER UTILITY FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

			2018	
	2017	Actual	Budget	Variance favorable (unfavorable)
Receipts:				
Water sales	\$ 993,596	\$ 1,011,733	\$ 1,005,000	\$ 6,733
New services	5,325	4,560	3,500	1,060
Reconnects	4,702	6,961	5,000	1,961
Bulk sales	901	996	1,300	(304)
Swimming pool fee	55,470	57,532	64,000	(6,468)
Sales tax	5,737	5,432	6,000	(568)
Miscellaneous	14,256	12,934	2,000	10,934
Reimbursed expenditures	19	18,214	3,000	15,214
Total receipts	1,080,006	1,118,362	\$ 1,089,800	\$ 28,562
Expenditures:				
Personnel	162,859	171,145	\$ 337,113	\$ 165,968
Contractual services	167,156	171,174	123,850	(47,324)
Commodities	31,265	34,087	107,750	73,663
Capital outlay	19,918	4,387	234,513	230,126
Miscellaneous	8,029	10,486	22,900	12,414
Debt service:				
Principal	153,670	141,043	-	(141,043)
Interest	30,887	109,683	-	(109,683)
Transfers:				
General	116,000	126,000	122,000	(4,000)
Municipal equipment reserve	18,000	18,000	18,000	-
Waterworks depreciation and	00.000			
maintenance reserve	90,000	90,000	90,000	-
Sewer utility	110,000	110,000	110,000	
Total expenditures	907,784	986,005	\$ 1,166,126	\$ 180,121
Receipts over (under) expenditures	172,222	132,357		
Unencumbered cash, beginning of year	826,321	998,543	\$ 844,018	\$ 154,525
Unencumbered cash, end of year	\$ 998,543	\$ 1,130,900	\$ 767,692	\$ 363,208

SEWER UTILITY FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

						2018		
	2017			Actual	Budget		f	/ariance avorable nfavorable)
Receipts:								
Charges for services	\$	349,587	\$	351,339	\$	375,000	\$	(23,661)
Miscellaneous	·	500	•	1,000	•	1,500	•	(500)
Reimbursed expenditures		-		425		, -		`425 [´]
Transfers:								
Water utility		110,000		110,000		110,000		
Total receipts		460,087		462,764	\$	486,500	\$	(23,736)
Expenditures:								
Personnel		143,821		151,036	\$	172,421	\$	21,385
Contractual services		172,429		126,222		101,501		(24,721)
Commodities		15,719		10,141		65,000		54,859
Capital outlay		999		792		197,050		196,258
Miscellaneous		205		1,259		3,500		2,241
Debt service:								
Principal		76,109		157,877		-		(157,877)
Interest		20,016		34,373		-		(34,373)
Transfers:								
General		18,000		_		-		-
Sewer plant O-M-R		15,000		5,000		5,000		-
Municipal equipment reserve				1,000		1,000		
Total expenditures		462,298		487,700	\$	545,472	\$	57,772
Receipts over (under) expenditures		(2,211)		(24,936)				
Unencumbered cash, beginning of year		140,296		138,085	\$	179,025	\$	(40,940)
Unencumbered cash, end of year	\$	138,085	\$	113,149	\$	120,053	\$	(6,904)

SOLID WASTE UTILITY FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2018 (With Comparative Actual Totals for the Prior Year Ended December 31, 2017)

		2018						
	 2017	Actual B		Budget	Variance favorable (unfavorable)			
Receipts: Charges for services	\$ 345,291	\$	350,438	\$	355,000	\$	(4,562)	
Expenditures: Contractual services Transfers:	328,111		335,447	\$	338,000	\$	2,553	
General	 19,500		15,000		16,000		1,000	
Total expenditures	347,611		350,447	\$	354,000	\$	3,553	
Receipts over (under) expenditures Unencumbered cash, beginning of year	(2,320) 2,391		(9) 71	\$	30,297	\$	(30,226)	
Unencumbered cash, end of year	\$ 71	\$	62	\$	31,297	\$	(31,235)	

NON-BUDGETED BUSINESS FUNDS

SCHEDULE OF RECEIPTS AND EXPENDITURES REGULATORY BASIS

For the Year Ended December 31, 2018

	Waterworks depreciation and maintenance reserve			Sewer plant O-M-R		Total	
Receipts:							
Grants	\$	2,054	\$	-	\$	2,054	
Transfers:							
Water utility		90,000		-		90,000	
Sewer utility				5,000		5,000	
Total receipts		92,054		5,000		97,054	
Expenditures:							
Contractual services		18,742		-		18,742	
Capital outlay		76,525		-		76,525	
Miscellaneous		1,370				1,370	
Total expenditures		96,637				96,637	
Receipts over (under) expenditures		(4,583)		5,000		417	
Unencumbered cash, beginning of year		825,990		84,476		910,466	
, 3 3 ,		-,		, -		-,	
Unencumbered cash, end of year	\$	821,407	\$	89,476	\$	910,883	